

## COAST COLLECTIVE (CC) SUBMISSION GUIDELINES

How to Submit Artwork to CC Exhibits:

Application Forms: Ensure you read **ALL** of the instructions and fill out **ALL** of the information required. It **MUST BE CLEARLY** written. This is to ensure correct printing of the labels and catalogues. Deadlines are as listed for the specific show on CC website or in the Call for Artists.

The selection of artwork is based on how all the artwork shows together and reflects the theme to create the best exhibit possible. There is no guarantee your submitted artwork will be exhibited.

Opening Receptions: These events are held in order for you and potential clients to make contact. It is a fact that most sales are made at openings due to the client's meeting the artist and being able to ask about the art. It is in your best interest to attend these functions.

### Submission/Exhibiting Polices – Key Points

- Artwork **MUST BE ORIGINAL**
- Artwork **FOR SALE** will be given priority if space is limited. A very few not for sale pieces may be accepted in some shows.
- Artwork **MUST BE “READY TO HANG/DISPLAY”** with secure eye hooks in the top 1/4 of the frame. We **CANNOT** hang from centered (saw-tooth) or unstable eye hooks due to our surfaces.
- Artwork **MUST BE IN A “LIKE-NEW”** professional quality presentation. Framing must be of Gallery Standard.
- Artwork **MUST BE LABELED** with artist name, title, medium and price.
- Unframed canvas edges **MUST BE** painted or artistically finished with no staples showing.
- Artists are required to pay a storage fee of \$5 per day and per piece for artwork left at CC after deadlines, unless previous arrangements have been made with CC staff.
- Size Restrictions: Finished size restriction includes the frame.
- If you decide to adjust the asking price of your work after your application is accepted, this must be done via email prior to take in of the work. Please email me directly with the changes.

Additional Information: The Coast Collective Gallery does not exhibit reproductions, or work copied from others, including work derived from photographs taken by others. Our business is based upon relationships. We value the relationships that we have with the artists and do our best to professionally promote their work. We realize that the success of our business begins with having exceptional, original artwork available for our customers. Without artists we don't have a business.